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January 10, 2017

Eric Gallagher  
13140 Barbarosa Drive  
Frisco, Texas 75035

Re: In the Matter of David Thomas Schlendorf  
Docket No. DRB 17-005  
District Docket No. IIIA-2016-0013E

Dear Mr. Gallagher:

The Board has received your timely Notice of Appeal from the decision of the District IIIA Ethics Committee (DEC). Your Notice of Appeal, together with a record of the proceeding before the DEC and any response to your appeal, will be submitted to the Disciplinary Review Board for its consideration on the papers. You will be advised of its decision in due course. **A complete copy of the appeal should have been sent by you to both the DEC secretary and the other party to the appeal. If you have not served those copies, you must do so immediately.** By copy of this letter, respondent is notified that a reply to the Notice of Appeal is permitted but not required; any reply must be submitted to this office within twenty-one days of receipt of the notice of appeal. All submissions should be single-sided and not stapled, tabbed, or bound.

If there is any change in your mailing address, please promptly notify this office in writing.

Very truly yours,

*Lois Guarino*  
Lois Guarino

Docketing/Appeals/Costs Unit

c: Steven Secare, Secretary  
District IIIA Ethics Committee  
David T. Schlendorf, Esq.

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